



BID NO.: Q7030
DATE ISSUED: 6/11/14
DATE DUE: 7/02/14
TIME: 3:00 p.m

NOTICE TO BIDDERS

Sealed bids will be received by the Purchasing Agent of the Des Moines Independent Community School District at his office, Division of Purchasing, Des Moines Independent Community School District, 1915 Prospect Road, Suite 1200, Des Moines, Iowa 50310, until 3:00 p.m. on July 2, 2014 for furnishing the following:

PROMOTIONAL ITEMS FOR EAST HIGH SCHOOL

The award of contract may be made by the Board of Directors of the Des Moines Independent Community School District to the bidder meeting the specifications. The right is reserved to reject any or all bids, or any part thereof, and to waive informalities, and to enter into such contract or contracts as shall be deemed in the best interests of the Des Moines Independent Community School District.

All bids will be governed by the applicable provisions in the Iowa Code and Board Policies.

Secretary of the Board
Des Moines Independent
Community School District



FORM OF PROPOSAL

Des Moines Independent Community School District
 Division of Purchasing
 1915 Prospect Road Suite 1200, Des Moines, IA 50310
 Phone (515)242-7751 Fax (515)242-7550

No: Q7030
 Date Issued: 6/11/14
 Date Due: 7/02/14
 Time: 3:00 p.m.

SEALED BIDS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED WILL BE RECEIVED AT THE ABOVE OFFICE UNTIL, BUT NOT LATER THAN, THE DATE AND TIME ABOVE STATED AND THEN PUBLICLY OPENED FOR FURNISHING THE FOLLOWING SUPPLIES, EQUIPMENT AND/OR SERVICE F.O.B. DESTINATION. Mark Mattiussi, Purchasing Agent

Item No.	Quantity	Unit	Description	Unit Price	Amount
			PER THE ATTACHED BID ITEM PRICING LIST AND DMPS GENERAL TERMS AND CONDITIONS Note: All Logo Item will have 3 color logo: red, black and white. Final Logo Design to Be Determined, but will be provided at time of order Samples MAY be required. Please be prepared to submit samples if requested. All items to be quoted Delivered to: East High School 815 East 13 th Street Des Moines, Iowa 50316-3499		
				TOTAL	

The undersigned bidder certifies, by responding to this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal, State or Local department or agency. In compliance with the above invitation for Bids, and subject to all the terms and conditions thereof, the undersigned offers, and agrees, if this bid be accepted within _____ calendar days from the date of the opening, to furnish any and all of the items upon which prices are quoted at the price set opposite each item, delivered at the point specified and unless otherwise specified within _____ calendar days after receipt of order. Delivery shall be to the Des Moines Independent Community School District between the hours of 8:00 a.m. and 3:30 p.m. at: East High School 815 East 13th St, Des Moines, Iowa 50316-3499

Company Name _____ Street Address _____

Company Representative _____ City _____ State _____

Title _____ Phone _____ Fax _____

Item Description	Model Bid	Logo	Quantity Each	Set up Charge (if any)	Minimum Order Qty	Cost Each /Pack	Extended Price	Lead Time
1. Sports Bottle - Polycarbonate/Stainless Steel 10.25"H x 2.5"W x 2" brim, 25 oz capacity, Flip action cap with swivel straw - swivel side loop - 50 per case			100					
2. Pencils - Wood, Graphite #2 quality wood pencils, imprint area 4 1/2"Wx3/4"H, 500 per case		YES	5000					
3. Two Tone Draw String Back Pack- 210D Polyester/ Non Woven Polypropylene 14"W x 17"H Imprint Area 4.5"Wx3.5"H - Large Front Pocket- Drawstring Closure - Spot Clean/Air Dry		YES	100					
4. Flash Drive Key Chain - USB2.0 Compatible with USB1.1 - 2.25"Lx0.625"Wx0.375"H- Nand Flash - Data Retention 10+ years, Rohs Compliant, Metal Swivel Design, 8 GB memory, 500 pr case		YES	144					
5. Lotion - Travel Size 0.75 Unscented plastic tube Fruit of the Earth Vitamin E skin cream or equal		NO	100					

Item Description	Model Bid	Logo	Quantity Each	Set up Charge (if any)	Minimum Order Qty	Cost Each /Pack	Extended Price	Lead Time
6. Top Shelf Lip Balm - Strawberry Lip Balm		NO	100					
7. Deodorant - Travel size 0.5 oz clear stick, Clear package, Fresh scent, name brand if possible		NO	100					
8. Tooth Brush/Tooth Paste Combo - Travel Pack Toothbrush/Paste/Cover - 36 per case		NO	100					
9. Wooden Coins - Natural Wood Finish - 1 1/2" Diameter - Screen Print both sides withj custom logo-		YES	10000					
10. Technology Travel Kit Red with logo- USB Adapter, car adapter, and ear buds with 48" cord Round Case 3" diameter, imprint area 1.75"		YES	200					
11. Travel Speaker - Universal HiFi Bluetooth Mini Speaker Metal TF Portable Phone Handfree Mic Stereo Mini Speaker		YES	200					
12. Wide Lanyard - 1" wide Custom Silk Screen Ultra Weave Lanyards with safety breakaway - Red with Logo - 100 per pack		YES	10 packs					

Item Description	Model Bid	Logo	Quantity Each	Set up Charge (if any)	Minimum Order Qty	Cost Each /Pack	Extended Price	Lead Time
13. Badge Holder - Red - 2 sided Multi card holder, molded rigid plastic, vertical orientation, credit card size, with slot/chain holes - 100 per pack		NO	30 packs					
14. 1" Lanyard Pins - Acetate - 4 Designs		YES	4200					
15. 8 x 10 Mainstay White Format Frame Set of 6, front loading format, snap on easel or wall mount, for vertical or horizontal display, plastic, fits 8 x 10 photo Model 23706 or equal		NO	280					